

**MIDDLE ISLAND PROPERTY ASSOCIATION**  
**IMPORTANT INFORMATION FOR OWNERS ABOUT ACCESS KEYS**

When you purchase a property on Middle Island, you are entitled to access to several amenities that require key access. There are three (3) separate keys. One for beach access, one for the floating dock on Bald Head Creek , and one for the marina on Cape Creek. The previous owner or their realtor should have left for you these keys. If you do not find these in your new home, or they were not provided to you by the previous home or Lot Owner you should first contact the previous owner to try to obtain them. In the event you do not receive these, please follow these instructions.

**Beach Access and Floating Dock Access** – Access to both areas will be through a key lock at the entrance at each location. If you did not receive the keys from the previous owner, you may contact Charles Pardee at email [pardee@islc.net](mailto:pardee@islc.net) for the updated keys.

**Sanctuary and Cape Creek Marina**—Due to deed restrictions, and to discourage unauthorized users, the Association limits the number of keys to the gate to the Sanctuary and Cape Creek Marina. This key is for use only by Middle Island property owners. **UNDER NO CIRCUMSTANCES SHOULD THIS KEY BE MADE AVAILABLE TO GUESTS OR RENTERS.**

- One Key will be sent, on request at no charge to:  
--The owner of an improved or unimproved lot.
- A Second Key will be provided at a cost of \$10 to:  
--The owner of an improved or unimproved lot, on request.
- Any owner requiring a third key, should request from Charles Pardee per below. The charge for this will be \$25.

Requests for keys should be sent directly to Charles Pardee at email [pardee@islc.net](mailto:pardee@islc.net) Any required payment should be made by check, made out to MIPOA and mailed to Charles Pardee, 1 Bishop Gadsden Way Apt. 137 Charleston SC 29412. Keys will be sent to the owner's mailing address unless an alternate address is included in the key request.